



Eastern Association for the Surgery of Trauma  
Advancing Science, Fostering Relationships, and Building Careers

Discussants  
29<sup>th</sup> Annual Scientific Assembly  
Eastern Association for the Surgery of Trauma (EAST)  
January 12-16, 2016 • JW Marriott San Antonio, San Antonio, Texas

RE: 29<sup>th</sup> EAST Annual Scientific Assembly

Thank you for agreeing to serve as a discussant for the 29<sup>th</sup> EAST Annual Scientific Assembly. Below is some information for you as you begin to prepare for your participation at the meeting.

**Podium Presentations:** Discussions will be delivered from a podium next to the moderators' table. **Please limit your discussion to three minutes.** While a brief review of the findings of the paper may be pertinent, please do not re-present the entire paper. Questions for the presenter should be clear and limited to a number that can be handled in a timely fashion. The presenter will answer your questions directly after your discussion (not after an additional discussion from the floor). Ideally, this will place the onus on the presenter to actually answer the questions that he / she is asked.

**Quick Shots:** Presentation and discussion for Quick Shot presentations will be very fast-paced. As a discussant you will be limited to one minute to ask two questions. The presenter will have three minutes to present and two minutes to respond to the discussant's two questions. **Because of the fast-paced nature of the Quick Shots sessions, discussants will be asked to present from the session floor.**

**Manuscripts:** All presenting authors have been instructed to submit their manuscript to EAST so that it can be distributed to the discussant. Upon receipt of the manuscript, it will be forwarded to you for your review prior to presentation. We will be tracking manuscript submission to ensure it is submitted in a timely fashion and delivered to you no less than two weeks prior to the presentation day.

**Publication of Discussion (Podium Presentations Only)** – The *Journal of Trauma and Acute Care Surgery* has replaced discussion transcripts with a 300 word critique. If the manuscript for the abstract you will be discussing is accepted for publication, as the Primary Discussant, you will be given the opportunity to provide your critique which will be published with the final manuscript. A transcript of the presentation and your discussion will be provided following the meeting. You may use this transcript to assist in writing your critique. This only applies to Podium Presentation Discussants (Quick Shots discussants are excluded)

**Registration:** All Discussants are expected to register for the meeting and pay appropriate registration fees. Registration information for the 29<sup>th</sup> Annual Scientific Assembly will be available on the EAST Website. Visit the [Annual Scientific Assembly](#) page for program details and registration information. EAST does not offer one day registration.

**Meeting attire:** The founders of EAST remind us that the scientific meeting is meant to be informal, and that suits and jackets should be the exception rather than the rule. Hawaiian shirts or resort wear are perfectly acceptable—even for invited discussants.

**Disclosure:** Everyone who is on the program of our meeting (including discussants) is required to complete a disclosure statement even if nothing to disclose. **An online form has been created for you to complete.** If you are fulfilling different roles on the program (e.g. Discussant, Moderator, Presenter), please complete the form taking into consideration your role(s) and disclosure as **it pertains to the content of the presentation(s) that you will be giving, moderating, or discussing. Please complete the online disclosure form by October 31, 2015.**

**Additional Information:** Please visit the [Information for Presenters, Discussants, and Faculty](#) page on the Annual Scientific Assembly page of the EAST Website, [www.east.org](http://www.east.org) for additional information. Please take a moment to review the presentation guidelines document and the disclosure slide template documents that have been posted on this page.

Hopefully this addresses any questions you may have regarding the meeting. Please do not hesitate to contact me through the EAST Administrative Offices at [managementoffice@east.org](mailto:managementoffice@east.org) if you have any questions. Thank you again for participating in the meeting. I look forward to seeing you in Lake Buena Vista, Florida.

Sincerely,

Andrew C. Bernard, MD, FACS  
Annual Scientific Assembly Section Chair